

## Policy

### Sustainability

A continuous improvement process with the goal to operate a sustainable, stable and efficient information security management system. It guarantees the protection of the value "Information". The purpose of the information security activities is to adequately protect the business of RLE against threats in all material areas.

### Uniform information security standards

All business units define the general goal of maintaining the three core values of information security:

- **Confidentiality** - Protection against unauthorized notification and disclosure,
- **Integrity** - Completeness and correctness of information,
- **Availability** - Availability of information and operational readiness of services and systems.

### Compliance with legal obligations and industry standards

All employees of RLE INTERNATIONAL are required to comply with regulatory requirements, legal obligations and industry standards related to information security.



### Uniform risk and emergency management concept

In order to limit or prevent major damage as a consequence of emergencies, security incidents must be dealt with swiftly and consistently. Emergency measures are put together in a separate emergency concept. Our goal, even in emergencies, is to always maintain business processes and restore the availability of key services and information within a planned timeframe.

### Involvement of all employees

It is in the interest of all employees to comply with information security requirements and to implement said guidelines. Only through responsible and safety-conscious action, damage can be avoided. Business secrets may not be disclosed to third parties or even made public. Likewise, the protective rights of third parties must be respected. Furthermore, the employees support the safety goals by means of a safety-conscious working method and report any abnormalities to the respective information centre. Failure to comply with these guidelines could result in significant damage to RLE and should always be avoided therefore.



### Cooperative dealing with authorities

We aim to maintain a cooperative relationship with all relevant authorities. Information and documents should be complete, open, accurate, timely and understandable.